

**JOBS ANNOUNCEMENT
CITY OF PORTLAND, MAINE**

TELECOMMUNICATOR (911 DISPATCHER)

Police Department - This is a critical position in Portland's Emergency Communications Center taking and dispatching Police, Fire and Emergency Medical calls. Fast-paced team environment working eight-hour shifts. Important performance areas include comprehension, listening skills, memory retention and multi-tasking in an accurate manner. Graduation from high school or any equivalent combination of experience and training; ability to work with advanced computer-aided dispatching technology and to act quickly, calmly and correctly in emergency situations and to use tact and diplomacy in stressful situations. Police background check and polygraph required. \$640/wk plus night shift differential when applicable. Emergency Medical Dispatch stipend also available. **Will accept applications until position is filled.**

Permanent, full-time employees receive a generous benefits package which includes 12 ½ paid holidays; paid employee health insurance; sick and vacation leave; optional life, dental and income protection insurances; and tuition reduction/scholarship programs with Andover College and the University of Southern Maine. Part-time employees may be eligible for a pro-rated benefits package which may include some, but not all, of the benefits listed above.

The City of Portland is strongly committed to diversity in its workforce.

Women and Minorities are encouraged to apply.

We are an Affirmative Action/Equal Employment Opportunity employer.
Send cover letter and resume to the Human Resources Office, City Hall, Room 115,
389 Congress St., Portland, ME 04101, tel. (207) 874-8624,
fax (207) 874-8937, or apply online at www.portlandmaine.gov.